

Refund Policy Form

In case of **Student Visa or Permit** being rejected, please refer to the options below –

- A. **Re-Apply for Visa** – Applicants may be allowed ONE revised Letter of Acceptance deferring to the next semester, incase more time is required for re-application. In case the visa is rejected for the second time, applicant may opt for option B or C below.
- B. **Switch to One of our Online Programs.** The tuition fee paid will be transferred towards the first-year Online program. The Online programs offered are –
1. Bachelor of Christian Counselling
 2. Bachelor of Theology
 3. 1-Year Certificate in Bible Studies
 4. 1-Year Certificate of Christian Counselling
- C. **Apply for Tuition Refund. 67% of tuition fee is refundable for applicants who are refused a student visa or permit for entry to Canada or refused a Passport.** Once the visa is issued no refund is possible. The only acceptable proof is the letter of denied entry from a government official. Please note, the refund amount will be issued via a **Canadian Cheque**. It is the responsibility of the student to deposit the Refund Cheque.

In order to process a refund, applicants must submit the following -

- Refund Application Form filled out.
- Rejection letter from the Immigration Authorities of Canada.
- Tuition receipt and Letter of Acceptance from Canada Christian College.

Please note: 30 days are required to process the refund.

I, _____, have read and agree to the term & conditions stated above.

(Applicant Name)

Applicant Signature & Date

Payee Signature & Date